

JOB OPENING -- Greensburg Library

Teen Librarian -- Part Time

Position Purpose: Provide Library services to teens in and out of the Library. Advocate for teens and ensure they feel welcome as patrons of the Library.

Description/Responsibilities: The Greensburg Library is seeking a dynamic Teen Librarian. The ideal candidate will have experience providing Library services to teens and children. This position includes working in various departments in the Library including the Children's Room and the Adult circulation desk. Job responsibilities include: creation and execution of Library programming for Tweens grades 4-6 and Teens grades 6-12; collection development for the Teen Studio; participation in the Indiana Library community and working harmoniously with the Youth Services Department. Must be able to work in various capacities in the Youth Services Department, including, but not limited to, basic circulation functions and assisting with Children's Room programs and events.

Qualifications:

- Must meet Library Certification LC5, or be able to meet these requirements within one year.
 - 60 hours of college courses or associates degree + 9 semester hours of required library science courses.
- Customer service experience required.
- Candidates must demonstrate excellent computer skills. Must be comfortable using various forms of social media.
- Ideal candidate will have a flexible schedule which will allow for a combination of morning, afternoon, evenings and weekend shifts.
- Average 24 hours a week.

Salary: Part-time position. Negotiable depending on qualifications and experience.

Contact: Employment application available online: www.greensburglibrary.org. Submit completed application and resume including three professional references to:

Greensburg-Decatur County Public Library
Attn: Andrea Ingmire
1110 E. Main St.
Greensburg, IN 47240

Deadline: Position open until filled

Posted: 5/13/2015

